

CHRISTOPHER
KELLEY



LEADERSHIP
DEVELOPMENT
PROGRAM

Overview: Beginning in 2013, the AIA|DC chapter undertook an initiative to develop a program which would help train and nurture the next generation of leaders. The first 16 scholars were selected in July 2013, and the Christopher Kelley Leadership Development Program has completed several years with great success in various AIA Chapters. AIA Silicon Valley is proud to present this successful model of leadership program, first of its kind in the west coast, in the bay area to advance the leadership skills of our industry professionals. The year-long program consists of nine individual half-day sessions attended by a competitively selected group of 16 emerging architects (has graduated from an architectural degree program and/or is within 10 years of first licensure). Prospective participants must go through an application process for selection where proven career success, community involvement and the individual's firm support will be considered.

Curriculum: The curriculum focuses on core professional skills such as entrepreneurship and firm management; teamwork and collaboration; negotiating skills; client development; community leadership; understanding trends within the industry; and developing your future within the practice. The selected scholars to the leadership program are responsible for planning and participating in each of the individual sessions. The program will be kicked off by a "Boot Camp" session to introduce the participants and to develop the curriculum for the year.

Sessions will be held monthly from 12:00pm – 5:00pm, January through September. A full list of courses and specific dates are described below in the 2023-24 Schedule.

Application Process: Individuals may be nominated by their firm or can nominate themselves and will be selected on the basis of a written application, recommendations, and resume. The sixteen (16) successful applicants will represent a diverse group of emerging professionals that demonstrate a strong potential as a future leader. Throughout the application process, candidates are encouraged to emphasize their previous leadership experience; explain what expertise they intend to provide to the program; and clarify how they intend to utilize the skills learned through the program. A jury will convene in December to make the selections of the 2023-24 program scholars.

Call for Applications: The official Call for Application is announced September 26, 2023.

Applications 101 (optional): An Applications 101 session will be held virtually and allow candidates to ask questions about what to include and what not to include within their application. The Selection Committee will be sharing their thoughts on what makes for a good application. Interested candidates are encouraged to attend this event. Attendance at this event is NOT mandatory for applications and will hold no merit on acceptance into the program.

Application Deadline: All forms must be submitted by 11:59pm PST on **Nov 05, 2023** to be eligible.

Notification of Acceptance: Candidates will be notified of their selection to participate in the program by Dec 18, 2023.

Tuition: Tuition for AIA Members is \$450; non-AIA member tuition is \$550. AIA | Silicon Valley may choose to offer tuition assistance to individuals that may be from small firms that would otherwise not be able to participate. The amount and number of tuition assistance will be at the discretion of the Selection Committee.

AIA Membership: Though AIA membership is encouraged for all scholars, it is not mandatory. A preference will be given to AIA Silicon Valley members, though other allied organization members are welcome to submit an application for review.

Required Commitment to the Program: The program's success is directly related to the attendance by the participants and therefore attendance is mandatory. Each participant of the program will be required to sign an Agreement Form that will require a signature from one of the participant's principals of their firm/agency. Provided due notice to the Executive Committee, with extenuating circumstances, each scholar will be allowed one excused absence. If two sessions are missed, a fine of \$50 will be sent to the participants' firm/agency. A further absence will result in an additional \$50 fine and expulsion from the program. All scholars are required to attend the "Boot Camp" Session and the Closing Reception, no exceptions.

AIA Continuing Education: It is intended that this program will have AIA CE credit made available for its participants. A total of 45 CEU's will be provided, 25 of which are intended to be HSW.

Honoring Christopher Kelley: Christopher Kelley, AIA was an active member of the DC architectural community and suddenly passed away in May of 2012. He was a respected leader within the Institute as well as within Gensler's Washington office. Through his volunteer efforts, he participated and contributed to initiatives and programs that have had a positive impact on emerging professionals at different stages of their careers. In 2010 Christopher was honored with the AIA Young Architects Award for which the jury stated, "Christopher has proven himself a young leader within and around the AIA, a real example for other young professionals." This program is intended to continue his legacy of leadership and activism.

Contact: For more information, please visit the CKLDP website (<https://aiasiliconvalley.org/christopher-kelley-leadership-development-program/>) or contact the 2023-24 CKLDP Executive Committee:

Chair / Founder: Madhubala Ayyamperumal, Assoc.AIA, madhubalaarchitect@gmail.com
Graphics Adviser: Veronica Hutson, Exec. Assistant, info@aiasiliconvalley.org

REQUIRED APPLICATION MATERIALS

APPLICATIONS MUST INCLUDE THE FOLLOWING. INCOMPLETE APPLICATIONS MAY BE DISQUALIFIED

REQUIRED UPLOADS:

1. **Letter of Interest** – candidates must submit a one-page written letter of interest that describes your past experiences and interest in the program, as well as what you feel you will contribute to the 2023-24 class. Letters are limited to one page and uploaded in PDF format. (Last Name-First Name-Letter of Interest.pdf)
2. **Letters of Recommendation** – each application must include a minimum of one and maximum of three, letter(s) of recommendation. It is in the best interest of the applicant to provide only strong letters of support/recommendation. Letters are limited to one page each and uploaded in PDF format. (Last Name-First Name-Letter of Recommendation-1.pdf)
3. **Personal Resume** – including applicant's education, employment history, organizations or activity involvement, and honors and awards. Resumes are preferred to be no more than two pages and uploaded in PDF format. It is NOT in the best interest of the applicant to simply submit a 1-page firm resume with project experience. Instead, include relevant topics such as education, community involvement, industry involvement, volunteer work, etc. (Last Name-First Name-Resume.pdf)
4. **Agreement Form** – completed, signed, and uploaded in PDF format. Please see documents section to download a copy of the form. (Last Name-First Name-Agreement.pdf)

REQUIRED QUESTIONS: NOTE – there is a CHARACTER'S limit to responding to each of the following questions. This is intentional. Be succinct and to the point with your responses. This is not a novel. When you go to copy and paste this section into the on-line application, your text will be cut off at 1,000 characters. You have been warned.

1. Is the applicant an emerging professional (Within 10 years of first architectural registration and has graduated from an architectural degree program)? Yes/No
2. What do you feel are the 3 most significant issues and opportunities facing the profession today? (1,000 characters)
3. What are the specific skills or knowledge you hope to gain from your participation in the CKLDP? (1,000 characters)
4. How do you define leadership and how have you demonstrated leadership skills to this point in your career? (1,000 characters)

Tuition Assistance Form (optional): Tuition Assistance is limited to AIA Silicon Valley members and dependent upon firm size. Individuals are encouraged to apply for tuition assistance if they qualify. Please review the criteria carefully.

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